How to deal with people at 'The Meeting Zoo'

The Bulldog Use rest of group to bring them over. Don't argue. Seize a point and

hand it to someone else. Put them on your left ('dead zone') pretending

not to hear unless constructive

The Horse Take up one of their statements to interrupt them and use contributions

strategically

The Monkey Ignore for a time then ask for clarification of their view till they get out

of depth. Use group to check value of knowledge

The Frog Be tactful and remind them of time issues. Try 'this is interesting and

we must talk about this some other time'

The Gazelle Make them appear more important to rest of group – ask direct

answerable questions

The Hedgehog Flatter their experience as useful thanking for help- you make a

splendid devil's advocate. What do you propose as a solution? If this

fails block them out

The Hippo Ask for examples of their own work or experience or ignore them

The Giraffe Treat sensitively as they are easily offended. Thank for ideas which are

not appropriate at this time 'Yes and'. Don't criticise.

The Fox Avoid confrontation say 'Oh yes' and ask group what they think after

giving time for this customer to make a fool of self. Slow down with

tough questions.

The Snake This character tries to hide in shadows. Approach directly with 'if we

could just listen to so and so we'll come on to you' (expose them)

The Donkey Encourage by faint praise.

The Sheep Try to bring them in on the right concepts

The Owl A very useful member of any group. Give them opportunities.

PS you should also watch out for WIZARDS (leave it to me - I can solve this) and WORRIERS (I see problems everywhere)